

## **JOB DESCRIPTION**

**Position Title: Part-Time Lecturer**

**Department: Faculty of Dentistry**

**Report to: Deputy Dean (Academics) and Dean of Dentistry**

**Reportee (if any) :**

**Location: UP**

### **I. Position Summary:**

- The Part-Time Lecturer (0.5 FFE) will contribute to the academic, clinical, and practical instruction of undergraduate dental students at the University of Puthisastra. The lecturer is expected to deliver high-quality teaching for approximately 2.5 days per week (or equivalent contact hours), including lectures, tutorials, lab/practical supervision, and student assessments.

### **II. Duties and Responsibilities:**

The overall job description below outlines the main areas of responsibility:

- Deliver lectures, tutorials, and/or practical sessions based on the approved curriculum.
- Supervise students during pre-clinical and clinical training as per schedule.
- Prepare lesson plans, teaching materials, and student resources.
- Contribute to student assessments, exam preparation, grading, and feedback.
- Support academic advising, student consultations, and mentoring as required.
- Collaborate with other faculty members to ensure academic and clinical objectives are met.
- Participate in faculty meetings, curriculum reviews, and calibration sessions (as scheduled within allotted time)
- Adhere to university policies, academic standards, and codes of conduct.
- Perform other tasks as assigned by the Dean and Deputy Deans.

### **III. Minimum Qualifications and Requirements:**

#### **1. Experience:**

- Minimum of 2 years clinical or academic experience
- Teaching experience at the undergraduate level is an advantage

## **2. Education:**

- DDS, Bachelor of Dental Surgery, or equivalent qualification in Dentistry.
- Postgraduate qualification in dentistry would be preferred.

## **3. Skills/Competencies:**

- Effective teaching and communication skills
- Familiarity with outcome-based education principles
- Competence in using technology and presentation tools for teaching
- Good command of English; Khmer is an advantage
- Knowledge of infection control protocols and dental ethics
- Ability to work collaboratively with faculty and students.

## **4. Personal Qualities**

- Responsible, approachable, and student-friendly
- Detail-oriented and punctual
- Passion for teaching and mentoring
- Adaptable and willing to learn
- Professional, ethical, and respectful
- Open to feedback and ongoing learning