



JOB DESCRIPTION

Position Title	:	Full-Time Pharmacy Lecturer
Faculty	:	Pharmacy
Report to	:	Dean of Pharmacy
Reportee (if any)	:	Lab Assistant
Location	:	University of Puthisastra, Phnom Penh

I. Position Summary:

- Provide high-quality, evidence-based, student-centered, theoretical and practical education in accordance with MOH & MoEYS Pharmacy curriculum requirements to ensure that UP pharmacy graduates as competent, qualified and professional pharmacist.
- Develop standard course outlines, course books and reference books of teaching courses according to guidelines or policies of MoH and MoEYS.
- Ensure a standard and effective evaluation of lecturers' teaching performance in Department of Pharmacy

II. Duties and Responsibilities:

The overall job description below outlines the main areas of responsibilities of the Employee:

- Review curriculum of courses in Bachelor and Master programs with consideration of MoH and MOEYS requirements.
- Review course outlines in Bachelor and Master programs.
- Teach or assist in teaching subjects (at least 22 hours/week) based on standard course outlines, ensuring they are evidence based, continually updated and linked in with other relevant courses and will develop higher levels of students' learning.
- Manage daily laboratory activity including equipment, instruments, and materials.
- Develop research activities related industrial pharmacy. (protocols, research center, personnel, equipment etc) by cooperating with internal and external partners.
- Assist in recommending wide range of learning and teaching resources (Theory and Practice) to students and lecturers.
- Assist in participation of making pharmacy related policy, guideline, regulation, rule etc in University of Puthisastra.
- Work closely with pharmacy team in order to strengthen the knowledge, skills of students and lecturers.
- Joint work group assign by faculty.
- Perform other tasks appropriate directed by department head.

III. Minimum Qualifications and Requirements:

1. Experience:

- 3 years teaching experience in related fields

2. Education:

- Bachelor's Degree or Master's Degree/ in medical biology or equivalent
- Strong English proficiency: Reading, Speaking, Writing and Listening

3. Skills/Competencies:

- Strong computer skills: Microsoft word, Excel.

4. Personal Quality

- Strong communication skills
- Strong Leadership and coordinating skills
- Good attitude and behaviour
- Ability to work under pressure