

## JOB DESCRIPTION

<b>Position Title</b>	<b>:</b>	<b>Simulation Laboratory Coordinator (part time, 50%)</b>
<b>Faculty</b>	<b>:</b>	<b>Medicine</b>
<b>Report to</b>	<b>:</b>	<b>Deputy Dean for Clinical Affairs</b>
<b>Employer</b>	<b>:</b>	<b>University of Puthisastra</b>
<b>Location</b>	<b>:</b>	<b>Phnom Penh, Cambodia</b>

### **I. Duties and Responsibilities:**

The overall job description below outlines the main areas of responsibilities of the Employee:

- Manage day-to-day operations of the Simulation Laboratories.
- Prepare all teaching/learning activities in the Simulation Laboratories, including preparation of essential equipment and supplies required to teach students how to perform skills prior to entry into clinical settings.
- Supervise simulation technology used by students and teach students how to use the equipment and how to perform tasks.
- Train students in the operational aspects of relevant equipment and instrumentation associated with different simulation technologies.
- Assist the Deputy Dean for Clinical Affairs in Objective Structured Clinical Examination (OSCE) preparation and test.

### **II. Qualifications and Requirements:**

#### **1. Education:**

- Registered Nurse.

#### **2. Experience:**

- At least 3 years of general nursing care performed in acute care and community settings.
- Strong clinical skills.
- Strong communication skills.
- Experience as an educator is an advantage.

#### **3. Skills/Competencies:**

- Excellent communication skills and ability to work in a team.
- Excellent oral and written command of English and Khmer.
- Ability to use Windows and Microsoft Office operating systems.