

JOB DESCRIPTION

Position Title	:	Dental Technician
Department	:	Dentistry
Report to	:	Dean of Dentistry
Reportee (if any)	:	N/A
Location	:	University of Puthisastra, Phnom Penh

I. Position Summary:

Provides teaching in dental laboratory in order to develop their understanding and skills related to dental anatomy and the laboratory aspects of clinical dentistry

II. Duties and Responsibilities:

The overall job description below outlines the main areas of responsibilities of the Employee:

- Teach and demonstrate laboratory procedures, then supervise students as they perform the required tasks
- Check, provide feedback on, and assess students laboratory work
- Manage the dental laboratory to ensure a safe, clean and efficient working environment for students and staff
- Carry out technical work for UP dental patients, or send to another lab, as appropriate;
- Supervise the work of the dental laboratory assistant and provide training
- Maintain and update an inventory of dental laboratory equipment and materials
- Work closely with lecturers in each clinical discipline to ensure that the laboratory work is integrated with the theory teaching
- Determine the equipment and materials that will be needed for each semester and send to the procurement officer to purchase before each semester starts
- Develop and collect teaching resources to improve the learning of the students in the lab
- Maintain, repair and replace (when lost or broken) all the instruments and equipment.
- Challenging to teach and supervise large groups of students with different abilities.
- Some of the required instruments and materials are not available in Cambodia and take a long time to arrive after ordering

III. Minimum Qualifications and Requirements:

1. **Experience:**

- At least 2 year experience working as a dental technician

2. **Education:**

- Certificate as a Dental Technician
- Completed a dental assistant course