

JOB DESCRIPTION

Position Title	:	Lead Lecturers in Biomedical Sciences (Anatomy and Histology/ Physiology/ Immunology)
Faculty	:	Health Sciences and Biotechnology
Reports to	:	Head of Health Sciences
Location	:	University of Puthisastra, Phnom Penh, Cambodia

I. Position Summary

- Dissemination of knowledge through undergraduate and/ or graduate teaching
- Academic Service

II. Role & Responsibilities of Lecturer:

The overall job description below outlines the main areas of responsibilities of the Employee:

- Develop course outlines and learning outcomes in their respective disciplines.
- Prepare teaching material including syllabus and lesson plans.
- Revise the subject matter on a regular basis as appropriate for the subject.
- Teach, and coordinate teaching in subject areas related to biomedical sciences, at the undergraduate at graduate on time schedule allocated by the Line Manager.
- Contribute to the development, planning and implementation of a high-quality curriculum.
- Use up to date instructional technology and ensure the delivery is clear and consistent.
- Provide students with details syllabus, methods of instruction and evaluation in their courses.
- Engage in the selection of text books and others teaching aids necessary to student's instruction.
- Monitor student's performance in their subject areas and provide remedial classes when necessary.
- Set and mark exams, coursework, assignments, laboratory work, homework and another relevant activity.
- Contribute to Faculty, or University-wide working groups or committee as requested.

III. Minimum Qualifications and Requirements:

1. Education:

- A degree in Medicine (MD, MBChB or MBBS) and/or a postgraduate degree (PhD) in area relevant to the appointment.

2. Experience:

- At least 5 years of teaching experiences in the Discipline.
- Good knowledge/ experiences of current approach to medical education.
- Demonstrable experiences in teaching and mentorship in the discipline at the undergraduate and postgraduate level.
- Demonstrate abilities to work effectively as a member of an interdisciplinary and collegial team, well developed interpersonal skills and the ability to provide leadership and take initiatives.
- Research experiences and scientific will be highly regarded.
- Experience in a clinical environment in Cambodia or similar country will be highly regarded.

3. Skills/Competencies:

- Excellent communication skills and ability to work in a team
- Excellent oral and written command of English
- Good understanding of contemporary higher education issues (tertiary pedagogy and distance delivery, including educational technologies)
- Understanding of Academic quality assurance processes and academic program development and experience in course/ program development)
- Understand of, and high regard for learning and research
- Capacity to develop and implement strategy and to initiate and implement change in a complex, multicultural environment.