1. Select your preferred language from the list box (English or Khmer)
2. To go back to the main page, click “Home” located near top left corner
3. Click to login
1. Enter username & password
2. When username or password is lost (or forgotten)

Username & Password for lecturer is set by Administrator.
Click 2 to find lost username or password.
Every courses provided by administrator.

1. Click “My home” to display list of the course
2. Select a course to process the course.
3. Manage your user account (Edit profile, Change Password…)

2. ICT497 (10174B: Configuring and Administering Microsoft SharePoint 2010)
Course Page (Edit)

Course Page is allow lecturer to add any content to course........

Add an activity or resource is allow lecture to add Assignment, Homework, Quiz for student in this course....

1. Click “Turn editing on” to edit this course
2. Click on icon 🧱 to edit content of course.
3. Click on icon 📚 to show or hide course topic.
4. Click on icon ✡️ to Highlight course topic.
5. Click on “Add an activity or resource” to add Assignment, Homework, Quiz, PowerPoint........
1. Click on option “File” to upload file of course for student to download (Example: Slide PowerPoint, Word.....)
2. Click “Add”
3. Input name of upload file
4. Input description of upload file
5. Click on “Add” to browse file upload.
Upload Page

1. Click “Upload a file”
2. Click “Choose File” to browser file that you want to upload
3. Choose license of file (Default: All rights reserved)
4. Click button “Upload this file”

**Server files**: file uploaded that store in server.

**Recent files**: the latest file.

**Upload a file**: for upload new file.

**URL downloader**: the address of file from another server or website to download.

**Private files**: the of user uploaded.

**Wikimedia**: is the search engine to list of file that you find.
Activity or Resource (Quiz – Process 1)

1. Click on option “Quiz” to add a quiz for student…..
2. Click “Add”
3. Input name of quiz (Example: Quiz1)
4. Input Introduction of quiz
5. Set Date line of Quiz
6. Set Duration of Quiz
7. Click button “Save and return to course”. (Next to Quiz – Process 2)
1. Click on option “Quiz” to add a quiz for student....
2. Click “Edit quiz”
3. Input Score of Quiz
4. Click “Add question”
5. Click “Multiple choice”
6. Click “Next”
Activity or Resource (Quiz – Process 2) continue

7. Input Question name
8. Input Question text
9. Input Mark of Answer
10. Chose type of answer
11. Chose Choices style
12. Input Answer Text
13. Set Grade = 100% (True) and Grade=None (False)
   (Note: you can put any choice answer)
Activity or Resource (Assignment)

1. Click “Assignment”
2. Click button “ Add ”
3. Input Assignment name
4. Input Description of assignment
5. Set Date Line of assignment to submit
6. Set “ NO ” or “ Yes ” for student submit assignment by online text.
7. Set “ Yes ” or “ No ” for student submit assignment by upload file.
8. set maximum file submit.
9. set size of file submit.
10. Click “Save and return to course”
Activity or Resource (Forum)

1. Click “News forum”
2. Click “Add a new topic…“
3. Click button “Add a new topic”

Forum: is an online discussion page where administrator, lecturer and student can hold conversations in the form of posted messages.
1. Input subject of forum
2. Input message of forum
3. Click “Post to forum”
Activity or Resource (Message)

1. Click My profile ➡ “Messages”
2. Chose “Course Name” from Message navigation list box.
3. Click on student name to send message
4. Write message
5. Click button “Send message”
<table>
<thead>
<tr>
<th>Name</th>
<th>An Boreak</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone</td>
<td>092 82 75 28</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:aboreak@puthisstra.edu.kh">aboreak@puthisstra.edu.kh</a></td>
</tr>
<tr>
<td>UP Community</td>
<td><a href="http://community.puthisstra.edu.kh/profile/Boreak">http://community.puthisstra.edu.kh/profile/Boreak</a></td>
</tr>
</tbody>
</table>
Thank You...!